

For our office in Goma, DRC, the Johanniter-Unfall-Hilfe e.V. International Assistance, is looking for a

Senior Programme Manager

1 Year Contract (with possible extension)



Organisation Description: Johanniter-Unfall-Hilfe e.V. (www.thejohanniter.org) is a German Christian non-governmental organisation, dedicated to excellence in the field of first aid, ambulance service, social service programmes and other projects in the medical and social field. The Federal Headquarters are based in Berlin, Germany. Johanniter International Assistance is the operational unit for humanitarian aid, development co-operation and emergency relief, implementing and supporting projects in Health, Nutrition, WASH as well as Food Security & Income Generation worldwide.

Background

Johanniter-Unfall-Hilfe e.V. International Assistance has been active in DRC since 1995, with a focus on North Kivu since 2008. Its overall objective is to reduce mortality and morbidity by improving the health conditions and reducing vulnerability of IDPs and host population. In close cooperation with the Ministry of Health, interventions aim to improve the access to quality primary health care, to support the nutrition status of children under five, pregnant and lactating women and other vulnerable people (e.g. elderly people, people with disability, people living with HIV/AIDS, and survivors of SGBV) as well as improved access to water, sanitation.

In a Nutshell

You will:

- Be responsible for the management and implementation of Johanniter programme in DRC, ensuring that all activities are within the strategic framework of Johanniter.
- Supervise our project staff and partners in implementing our programme in DRC.
- Assess and evaluate the activities together with the team as well as writing proposals for different donors.
- Assure that regular reporting requirements are completed on time within Johanniter and to donors.
- Support the Head of Mission in fundraising and representation.
- Be required to have a good understanding of the overall regional programme

What you will do:

Strategy and Programme Development

- Contribute to the development of the country strategy based on the global Johanniter strategy
- Identify new programs through assessments that support the achievement of Johanniter's strategic objectives in the country (including rapid humanitarian assistance in case of disasters with Head of Mission and HQ)
- Lead project development processes and ensure production of high quality concept notes and proposals for submission to various donors
- Assess and build partnerships with new national, international or local partner organizations
- Support program teams in contract management systems, grant inception workshops, submission of quality donor reports and donor compliance

Programme Management

- With the Head of Mission design, plan and coordinate all projects of humanitarian aid and develop cooperation based on beneficiary needs and in line with national policies, Johanniter and donor program objectives and policies and international standards
- Supervise and ensure the implementation of all program activities, review management systems and make improvements at field level
- Support and supervise national partners in management of project implementation in line with the project management cycle, program objectives, log frames, activities and indicators
- Ensure cost effective planning, monitoring/supervision and evaluation of all project activities
- Coordinate activities between field sites, project partners and the country office

Programme Monitoring and Evaluation

- Ensure project monitoring systems are in place and that internal reviews are undertaken with the team, the Head of Mission, project partners and relevant local stakeholders
- Ensure accountability and transparency to beneficiaries, communities, donors, partners
- Monitor and maintain compliance with standard Johanniter procedures and guidelines
- Initiate regular project team meetings at field sites for successful project implementation
- Monitor the evolving humanitarian situation in the project regions and consider strategic and immediate responses
- Work closely with the MEAL Coordinator on all aspects of monitoring, evaluation and accountability
- Regular travel to all field sites depending on project needs and upon clearance for security

Human Resource and Team Management

- Create and maintain a culture of team spirit ensuring that all staff is committed to strive for high performance contributing to the achievement of the strategic ambitions of JIA taking into account needs and goals of staff and foster staff well-being and job satisfaction
- Recruit and hire national staff according to HR plans agreed by the Head of Mission
- Promote accountability, communicate expectations and provide constructive feedback via regular bilateral and performance reviews
- Ensure both individual and team development and capacity building

Safety and Security

- Prioritize Safety and Integrity of all staff
- Monitor the security situation and establish a good understanding of the context and risks associated with a changing environment
- Participate in the elaboration of local Security Plans and ensure that valid guidelines are followed and adapted as required at all levels, that maximum preventive measures are taken and that the team is safe and well informed
- Maintain regular contact with relevant networks and security stakeholders (UNDSS, INSO etc.)

Representation and Communication

- Together with the Head of Mission build and strengthen external relationships and represent Johanniter with donors, the host government, international and national organizations, and coordination fora
- Support Media and Press work in conjunction with the Head of Mission and HQ Communication Desk; contribute to preparation of regular reports, updates and articles for Johanniter Communication and Fundraising Department

What you bring:

- BSc or MSc degree in a relevant field (preferably in Public Health or alike)
- More than 5 years of experience in a humanitarian- or development context, preferably in an international NGO
- Strong skills in writing proposals and reports
- Strong skills in monitoring and evaluation of projects in line with donor regulations
- Experience in capacity building
- Experience in working with international and national partners, donors, health actors, other authorities
- Experience working in an insecure context
- Previous working experience in DRC is an asset
- Strong management, project planning and organizational skills
- Strong analytical, written/oral communication skills
- Negotiation and diplomatic skills
- Sensitivity to cross-cultural dynamics and ability to work in an international team
- Fully computer literate
- Fluency in English and French required, German an asset

What we offer:

Remuneration: 51,335 - 54,000 € per annum

Benefits:

- 13th cheque
- Social security provisions (375€/ month for expats not under German social security)
- International insurance package
- 29 days annual paid leave and R&R
- Yearly home flight (for contracts > 1 year)
- Cost of Living Allowance 1710€/month
- Rental Contribution of 300 €/month.

Please note that this position is unaccompanied.

If this is what you are looking for, please submit your application via staff@johanniter.de (cover letter, CV, reference contacts of 3 former supervisors, job certificates if available), stating your earliest start date and Please indicate "Senior Programme Manager DRC" in the subject line of your e-mail.

Deadline for applications: 31 July 2022

Interviews planned for: 09 – 11 August 2022

Only short-listed candidates will be notified.

We may start shortlisting before the closing date.

Johanniter is an equal opportunity employer that values diversity. We encourage qualified females and candidates with disabilities to apply.

Please note Johanniter requires background checks (incl. criminal record and reference checks) to protect the vulnerable and prevent abuse.

Information regarding the privacy policy for applications can be found [here](#)