



For our office in Nairobi, overseeing the programmes in Kenya and Uganda, the Johanniter-Unfall-Hilfe e.V. International Assistance, is looking for a

Head of Mission

1 Year Contract (with possible extension)



Organisation Description: Johanniter-Unfall-Hilfe e.V. (www.thejohanniter.org) is a German Christian non-governmental organisation, dedicated to excellence in the field of first aid, ambulance service, social service programmes and other projects in the medical and social field. The Federal Headquarters are based in Berlin, Germany. Johanniter International Assistance is the operational unit for humanitarian aid, development co-operation and emergency relief, implementing and supporting projects in Health, Nutrition, WASH as well as Food Security & Income Generation worldwide.

Background

Johanniter has been active in Kenya since 2005 supporting local partners in various fields such as health care, disaster risk reduction, nutrition, food security and livelihoods. In May 2011 Johanniter opened an office in Nairobi in order to enhance its Kenya programme and strengthen the cooperation with its local partners. Currently, together with our Kenyan partner organisations, Johanniter is implementing several projects throughout the country, including disaster relief and disaster preparedness activities and a livelihood project in Turkana. In Kampala, Uganda, Johanniter opened an office in 2017. Since 2018, projects with various national NGO partners are implemented in the Northern and Western part of Uganda. The interventions focus WASH and nutrition, strengthening partnerships and response activities in rural settlements. The Country office also hosts our Global Support Unit that supports all Johanniter offices worldwide regarding financial and logistics control. Both countries are part of a regional project together with South Sudan. The project, funded by the German Foreign Office, focuses on South Sudanese refugees and is implemented together with local partner organizations with regards to Health, WASH and livelihood.

In a Nutshell

You will:

- be accountable for the delivery and effective management of the country programme
- be responsible for the development, implementation, monitoring and review of the country strategies and operational plan to ensure relevance to the country context and alignment to Johanniter Global Strategy
- work closely with staff and partners in Kenya and Uganda, head office, and regional actors to develop and deliver high quality regional and multi-country programmes
- develop and maintain strong national, local and regional relationships with local partners, NGOs, local authorities and donors, ensuring accountability, resource mobilisation and networking
- lead and nurture a high performing team creating and supporting an environment that prevents abuse and fraud in the workplace, resulting in strong partnerships, knowledge sharing, learning, and innovation
- be the ultimate responsible person for all security related matters in Kenya and Uganda
- work closely with the Global Support Unit (GSU) and head office in Berlin

What you will do:

Strategy and Vision

- Actively supports the values of Johanniter and thus shapes the country programmes accordingly
- Contributes to the management and leadership of Johanniter International Assistance as a member of Johanniter International Management Group
- Explores, evaluates and presents new country and project funding opportunities

Country Programme Management

- Effective and efficient management of the country programmes, incl. planning, monitoring, evaluation and learning
- Follows trends and developments in the countries, and considers these for the country programmes
- Monitors humanitarian developments and manages the emergency response
- Develops and implements a multi-annual, annually reviewed business plan for the country strategies, ensuring financial feasibility of the programmes

Safety and Security

- Ensure adherence to security plans and procedures, monitoring of the safety situation, analysing and providing recommendations

Accountability & Compliance

- Ensures that robust transparent internal control systems are in place that all staff are fully aware of and able to comply with
- Ensures adherence to CHS commitments
- Ensures that all policies and procedures are implemented, reviewed and understood by all
- Responsible for all legal matters in the countries (taxation, labour law, registration, insurances); ensure fiscal and policy controls are carried out
- Follow-up of all internal/external audit recommendations for the country programmes
- Works with HQ to ensure donor compliance requirements are understood and training provided

Funding

- Accountable for the development and implementation of a country programme funding strategies
- Seeks new funding opportunities with institutional and private donors

Human Resources

- Line manages national and international staff
- Manages operations in Kenya & Uganda, staffing, recruitment, budgets, funding and programme, in line with Johanniter's policies and procedures, Code of Conduct, Performance Management, Security, Health & Safety and local legislation.
- Develops and maintains an organisational culture of learning and reflection
- Ensures that the country senior management team is effective, mutually supportive and involved in key decision-making processes.
- Maintains an open and trust-based dialogue
- Promotes accountability, communication and feedback, fostering good performance reviews
- Ensures capacity and talent management
- Exercises all necessary measures for Duty of Care

Safeguarding

- Creates an environment built on integrity, respect and accountability, in which all staff and volunteers, regardless of race, gender, sexual orientation, age, religious affiliation or nationality are comfortable to work and feel safe to participate in our projects and services.

What you bring:

- Academic degree (MA / MSc) in a relevant field
- 7-10 years' experience in a humanitarian context, minimum 3-5 years in a leadership position

- Context related experience in disaster response, humanitarian & development cooperation programmes
- Programme and business strategies experience
- Very good knowledge of current debates and trends in the sector, incl. donors (AA,BMZ,ECHO, UN)
- Relevant experience in external representation and networking at senior level and on the ground, in networks, clusters, towards donors & Government
- Proven ability to drive continuous improvement
- Highly developed relationship building, influencing, negotiating and interpersonal skills
- Adaptable working style; effective when working in situations that may appear ambiguous.
- Clear thinker, remains calm & focussed under pressure, delivering results in exceptional circumstances
- Extensive people management skills and multiple years' experience in managing teams (including remote management and matrix management)
- Strategic and analytical thinking combined with a track record managing change
- Ability to deal with conflicts, manage resistance
- Excellent communication skills
- Willingness to travel and work in high risk contexts
- Fluent in English

What we offer:

- **Remuneration:** 57,776 – 60,817 € /annum gross (Johanniter AVR DWBO Annex Johanniter internal tariff and relevant previous experience).
- **Benefits:** 13th cheque, Social security (lump sum 485€/month for expats not under German social security); rental contribution 300 €/month; international insurance package; 29 days annual leave; yearly home flight (for contracts > 1 year); Cost of Living Allowance (1260€/month).
Please note that this position is unaccompanied.

If this is what you are looking for, please submit your application via staff@johanniter.de (cover letter, CV, reference contacts of 3 former supervisors, job certificates if available), stating your earliest start date and Please indicate "HoM Kenya/Uganda" in the subject line of your e-mail.

Johanniter is an equal opportunity employer that values diversity. Suitable candidates with disabilities are encouraged to apply.

Deadline for applications: 13 December 2021

Interviews planned for: 05-07 January 2022

Only short-listed candidates will be notified.

We may start shortlisting before the closing date.

Please note Johanniter requires **background checks (incl. criminal record and reference checks)** to protect the vulnerable and prevent abuse.

Information regarding the privacy policy for applications can be found [here](#)